

## JOB DESCRIPTION

<b>Department:</b>	Care
<b>Job Title</b>	Specialist Paediatric Worker
<b>Reponsible To:</b>	Lead Nurse
<b>Accountable To:</b>	Director of Care
<b>Accountable For:</b>	n/a
<b>Based At:</b>	Community based
<b>Salary Band:</b>	8
<b>Job Purpose and Context</b>	
<p>The post holder will work as part of the Rainbow Trust Continuing Care Services team of Specialist Carers providing care to individual children/young people with complex health needs in their own homes.</p> <p>The post holder will be expected to work in partnership with the child and family demonstrating sensitivity to the child's needs at all times by promoting comfort, dignity, privacy and quality of life. They will undertake a wide range of specified duties relating to the care and personal needs of the child/young person following appropriate training and assessment of competency.</p> <p>The post holder will be expected to work alongside the wider statutory services community teams. They will be managed and supervised by the registered Rainbow Trust Continuing Care Services Manager, and work within the guidelines of the child/young person's personalised care plan as well as the Rainbow Trust care service policies &amp; procedures.</p>	
<b>Areas of Responsibility</b>	
<ul style="list-style-type: none"> <li>• Work unsupervised (in tasks trained and assessed as competent to perform) to maintain high standards of personalised care of the child/young person</li> <li>• Provide health care of a high standard in partnership with the family (under the supervision of a Registered Manager)</li> <li>• Work in partnership with the relevant services and parents to meet the care &amp; personal needs of the child/young person</li> <li>• Adhere at all times to the personalised plan of care for each child/young person</li> <li>• Take part in appropriate recreational outings for the child/young person, with his family</li> </ul>	
<b>Leadership and Strategy</b>	
<ul style="list-style-type: none"> <li>• Understand limitations and the importance of not providing care where not trained or passed as competent to do so</li> <li>• Proactively participate in line management supervision and all appropriate training</li> <li>• Adhere to the Rainbow Trust Values within professional practice</li> <li>• Maintain personal and professional boundaries at all times</li> </ul>	

<b>Operational and Project Planning</b>
<ul style="list-style-type: none"> <li>• Inform the Line Manager of availability to work</li> <li>• Provide a written handover to each carer at the end of each shift</li> <li>• Organise own time, manage resources effectively and use initiative</li> <li>• Operate in compliance with best practice and within framework of care services policies including: confidentiality, Health and Safety at work, lone working, Safeguarding children and young people, manual handling and record keeping</li> </ul>
<b>Working with Customers and Service Delivery</b>
<ul style="list-style-type: none"> <li>• Understand the importance of appropriate play and activities</li> <li>• Ensure the safety of the child by monitoring and reporting all concerns</li> <li>• Monitor child's condition and report any changes to parents or line manager</li> <li>• Ensure that all equipment is in good working order at the beginning of each shift and left clean and ready to use at the end of each shift</li> <li>• Promote and sustain a suitable environment in which the child feels safe and comfortable</li> <li>• Work with other health, education and social care professionals and significant others providing services to the family</li> <li>• Ensure requests for information and action from service users and other stakeholders are responded to promptly</li> </ul>
<b>Developing, Maintaining Systems and Procedures</b>
<ul style="list-style-type: none"> <li>• Maintain accurate records of service delivered</li> <li>• Ensure that data relevant to areas of responsibility and activity is adequately and safely recorded and stored</li> <li>• Ensure compliance with CQC guidelines</li> </ul>
<b>People Management and Development</b>
<ul style="list-style-type: none"> <li>• Undergo appropriate training (including mandatory training) and be passed as competent before carrying out any care intervention</li> </ul>
<b>Team Working and Collaboration</b>
<ul style="list-style-type: none"> <li>• Communicate with child, family and the multidisciplinary team in a professional way whilst respecting client confidentiality within the family, the team and the multidisciplinary team within Rainbow Trust Children's Charity Safeguarding policy</li> <li>• Proactively participate in meetings and activities</li> <li>• Work in partnership with other Rainbow Trust Continuing Care staff members, Family Support teams, the wider statutory multidisciplinary team and other agencies who are also working with the same family</li> <li>• Know when to refer information to line management, other community care support workers, and other agencies</li> <li>• Refer any concerns about the child's care immediately to line management, any concerns which occur out of hours should be referred to the relevant Health &amp; Social children's services</li> </ul>

<b>Special Conditions</b>
<ul style="list-style-type: none"><li>• Shifts will include evening, nights and weekend shifts as well as day sessions covering term &amp; holiday times.</li><li>• The post holder will be expected to work predominately in families' homes with some hospital working</li><li>• Full driver's licence required</li><li>• This is a physical role, involving lifting, bending and carrying</li><li>• This is not a complete list of the duties and responsibilities of the post, which may change dependent on the needs of the service, following discussion with the post holder</li></ul>